

# FIG GARDEN FIRE PROTECTION DISTRICT

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## FIG GARDEN FIRE PROTECTION DISTRICT Board of Directors – Regular Meeting Minutes March 13, 2025, 5:30PM Station 20 – 4537 N Wishon

BOARD MEMBERS PRESENT: Louis Linney, Richard Caglia, Heather Janz, Erik Peterson  
BOARD MEMBERS ABSENT: Larry Fortune  
CITY OF FRESNO: Billy Alcorn, Fire Chief  
Yvonne Dedmore, Business Manager  
Allison Covey, Facilities Manager  
Michael Gilbert, Battalion Chief  
OTHERS: Jasmine Logee, Price Paige & Co

The meeting was called to order at 5:34 p.m. by Board Member Linney. Board Member Janz arrived at 5:38 pm.

### 1. Board of Directors Minutes – February 11, 2025

- **MOTION:** Board Member Caglia motioned to adopt the minutes of February 11, 2025; seconded by Board Member Peterson. Motion carried  
- Ayes: Linney, Caglia, Peterson  
- Nays: none

### 2. Public Commentary

- None

### 3. Board Member Comments and Updates

- None

### 4. FY 2024 Financial Audit

Jasmine Logee from Price Paige & Co presented the 2024 Financial Audit. She gave background for the new board members of what they do as auditors. She then presented the financial reports and auditor letter. Board member Linney asked if there had been any negative findings this year or in the past. Ms Logee said that everything is very organized and in the last 5 years of audits that Price Paige has performed, there have not been any negative findings. The board accepted the report.

### 5. District Strategic Plan

Board Member Janz shared a PowerPoint presentation that she created summarizing the Fire District Association of California (FDAC) Certificate of Achievement in Fire District Leadership program she attended January 31-February 1, 2025. The presentation contained information on mission statements, goals, values, and objectives for the district. Chief Alcorn mentioned that this was a great start and added a couple of comments for the board to consider. Board member Peterson mentioned the board should readdress member Caglia's presentation for goals as well. There was more discussion over other board members taking the time to attend the program and also about bringing in a speaker to a future board meeting.

6. Bylaws

The board discussed the Secretary position and the duties to be performed. The board also discussed keeping this topic on the agenda for a few more times before finalizing. Chief Alcorn had been working with board member Fortune who has not been in attendance the last few meetings. He will reach out to Fortune to see if they are ready to finalize in June.

7. DTA Agreement

BM Dedmore went over the DTA agreement and showed the board changes from prior agreement. The board had a couple of questions which were answered. The board agreed to accept the new agreement and board member Linney signed as President.

- **MOTION:** Board Member Janz motioned to accept the new agreement with DTA; seconded by Board Member Peterson. Motion carried
  - Ayes: Linney, Caglia, Peterson, Janz
  - Nays: none

8. Apparatus Bay Door

Allison Covey, Facilities Manager for the Fire Department, gave a quick synopsis of quotes and talks she has had with vendors for the replacement of the apparatus bay door. Chief Alcorn presented a quote for a bay door with see through panels. He talked about how this type of door may allow more interaction with the community and give the station a more updated look. The estimate did come in almost \$8,000 more than prior motion from the January 16, 2025 meeting to not exceed \$30,000. Alcorn asked for approval to spend more than the previous motion. Board member Caglia and Peterson liked the look of the new door. Janz had questions about if they would need to do any aesthetic remodeling or buying shelves due to the see through panels. Ms. Covey answered that remodeling or buying new shelves would not be needed.

- **MOTION:** Board Member Caglia motioned to move forward with new quote of \$37,938 to Central Valley Overhead Door for see through paneled door; seconded by Board Member Peterson. Motion carried
  - Ayes: Linney, Caglia, Peterson, Janz
  - Nays: none

9. Fiscal Year 2026 Proposed Budget

BM Dedmore presented the FY 26 Proposed Budget. There were no questions.

- **MOTION:** Board Member Caglia motioned to accept the FY 26 Proposed Budget; seconded by Board Member Peterson. Motion carried
  - Ayes: Linney, Caglia, Peterson, Janz
  - Nays: none

10. Financial Update/Fiscal Reports

- BM Dedmore presented the January 2025 financial reports. Board member Peterson had questions on the asset balance and what is the normal balance. BM Dedmore told him she would get back to him with that answer as her computer was locked out and she could not look up that history.
- BM Dedmore presented documents and vouchers for signature:
  - Price Paige & Co – Invoice 35151 - \$6,350
  - County ISD – Invoice 24-015 - \$446.51

11. Fire Chief

- He presented the call statistics for January and February.
- He told the board that the department had an FY 26 budget meeting last week and gave updates on that.
- The Fire District Association of California (FDAC) Certificate of Achievement in Fire District Leadership program is coming up on April 4, 2025. If any board members would like to attend, please let him know.

- The annual Symposium is next week. He invited any board member to attend lunch as a guest if interested.
- Fire Chief's Foundation cornhole tournament is April 19, 2025.

12. 2025 Scheduled Board Meetings (THURSDAYS)

- June 12, 2025 – Quarterly Meeting (adopt FY 26 budget and 1<sup>st</sup> Weed Abatement)
- September 11, 2025 – Quarterly Meeting
- December 11, 2025 – Quarterly Meeting

13. Adjournment

Meeting was adjourned at 7:16 pm